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Login Details

All students attending Wicked Copters courses will need to access our Learning Management System.

URL:	https://study.wickedcopters.edu.au
USERNAME:	Your email address
PASSWORD:	Provided to you

1 Introduction

This document provides an overview of the Wicked Copters Learning Management System. We utilise this online platform to manage your enrolment and provide learning resources (online courses), discussions and review quizzes.

1.1 System Requirements

The Wicked Copters Learning Management System requires a device with the following capabilities:

- A web browser with cookies and Javascript enabled
- A web browser with HTML 5 support or Adobe Flash (11 and above)
- A screen resolution of 1024 px by 768 px
- A sound card and speakers or headphones
- Active internet connection (online courses will use around 750 mb)

While the Learning Management System will function on mobile devices (using a HTML 5 browser), the course content has been optimised for a computer.

1.2 Help and Support

Students are encouraged to contact the Wicked Copters team for support.

The team can be contacted at the office during weekdays from 9am to 4pm (AEST). Outside of these times, we are available via our email system.

1.2.1 Tutor / Course

Email: support@wickedcopters.com.au

Phone: 07 3715 5534

Additional interactive support is available on request.

1.2.2 Website / Online System Issues

Email: support@wickedcopters.com.au

Phone: 07 3715 5534

2 Basic Use

The following screen captures provide you with the workflow necessary to complete the online component of the course. This information is captured by the Wicked Copters team who use the data to assess your progress and to determine any area of knowledge deficiency.

We do have interactive guides within the Wicked Copters Learning Management System which are shown on first use. Click on “reset user tour” in the footer to view it again.

Note that the course content is guided, and will limit your process based on the automated rules. It is a pre-requisite that you watch the complete set of lesson slides and answer all questions in the associated quiz. It is recommended that you complete the lessons in the sequence of the textbook.

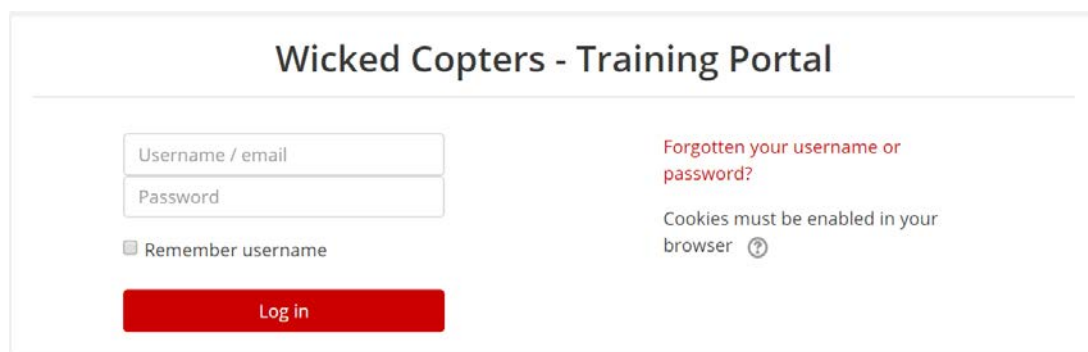
2.1 Web URL

Navigate using your browser to <https://study.wickedcopters.edu.au>

This system must only be accessed by current Wicked Copters students.

2.2 Login Screen

Upon accessing the Wicked Copters Learning Management System, you will be prompted to login. Login details can be found on the cover page, please contact us if you have any issues with login.



If this is your first login, you will be prompted to change your password. The password must:

- be at least 8 characters' long
- have at least 1 lowercase letter
- have at least 1 uppercase letter
- have at least 1 special character (such as !@#\$%^&*)

Your account is limited to a single login. As all your activities are logged (lesson progression and quiz attempts), we require that you ensure you are logged in as yourself.

2.3 Home Screen

Once you have logged in, you will be presented with a list of courses which you have access to. If this is the first time you are using Moodle (our Learning Management System) you will only have access to your current course.



Click or tap on the course title (e.g. **RePL Multi-Rotor (Online)**) to access all the lessons and associated quizzes.

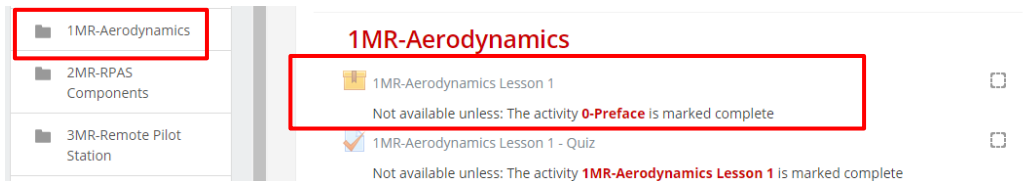
2.4 Activity Selection Screen

After selecting the course, you will be presented with the list of topics (e.g. 1MR-Aerodynamics) and associated activities (e.g. 1MR-Aerodynamics Lesson1).

The required approach to complete each lesson is:

- Watch the lesson (online)
- Read the corresponding section in the RPAS Textbook
- Complete the quiz (online)

You can access the lessons and quizzes in the centre area or via the Navigation pane (left).



2.4.1 Restricted Access

Most activities are restricted until a prior step has been completed. You must refer to the message below the activity to determine the restriction.

2.5 Activities

In order to complete the Course Requirements within the Learning Management System, some specialised activities require completion.

2.5.1 Certificate of Attainment

Upon completion of your course modules and the instructor led assessments, you will be emailed the Certificate of Attainment. Please note this indicates you completed the course with Wicked Copters and does not replace your CASA issued license.

Course Certificate

Not available unless:

- The activity **Instructor-Led Assessments** is marked complete
- The activity **Notification of Completion** is marked complete

2.5.2 Completion Status

Most activities are automatically marked (dashed box), in some cases, you may need to manually complete the activity (solid box) by clicking or tapping.

CASA ARN Personal Application Form

In order to attend the **Instructor-Led assessments**, you must provide us with your CASA ARN (personal, not company). Use this form to lodge your application to CASA. Please tick once you have lodged or if you currently hold an ARN.

Photo Identification (Drivers, etc)

We require a copy of photo identification (**Passport, Drivers Licence, etc**). The form of photo identification must be current.

Each course has a block in the side menu to indicate your overall completion (please note this includes one instructor led component). Click or tap on **More details** to see your completion status.

COURSE COMPLETION STATUS

Status: *Not yet started*

All criteria below are required:

Required criteria	Status
Activity completion	0 of 56

More details

Home / Completion progress details

Status *Not yet started*

Required All criteria below are required

Criteria group	Criteria	Requirement	Status	Complete	Completion date
Activity completion	CASA ARN Personal Application Form	Marking yourself complete	No	-	-
(all required)	Photo Identification (Drivers, etc)	Marking yourself complete	No	-	-
	As the final assessments are open book, please ens...	Marking yourself complete	No	-	-
	D-Preface	Viewing the scorm	No	-	-
	1MR-Aerodynamics Lesson 1	Viewing the scorm	No	-	-
	1MR-Aerodynamics Lesson 1 - Quiz	Achieving grade	No	-	-

2.5.3 Student Profile

Prior to completing your course, you will be requested to verify your profile details, in particular:

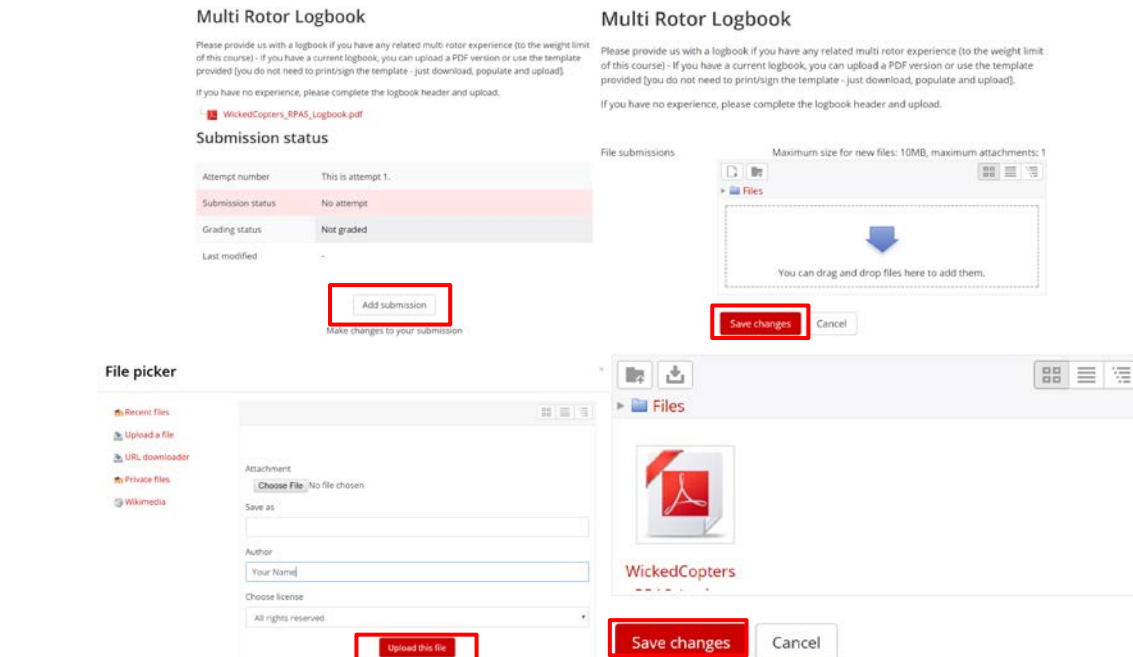
- Legal First Name
- Legal Surname
- Middle Name(s)
- Email Address
- Date of Birth
- Phone Number
- CASA Personal ARN

2.5.4 External Links

We provide links to external systems (e.g. CASA ARN Application Form) which will open in a new window.

2.5.5 File Upload

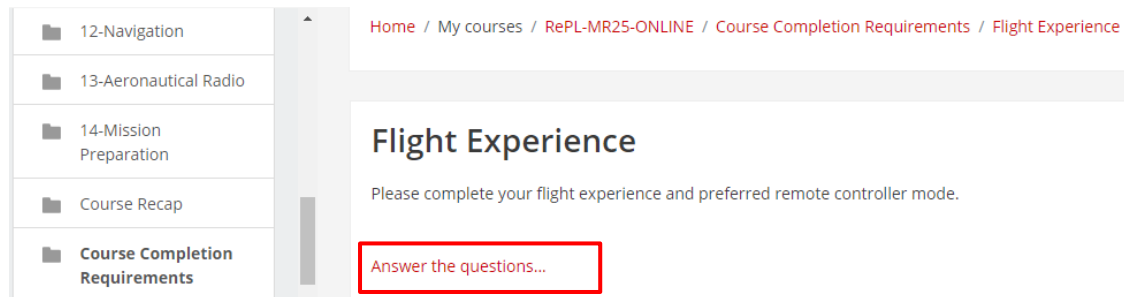
In order to complete the course requirements, you may need to upload files (e.g. Logbooks). Where required, we provide you with a computer editable template (no scan or print required).



Ensure you submit your draft after uploading the file.

2.5.6 Feedback

We need to obtain additional information from you, which is not marked – and is known as Feedback. Please click or tap on **Answer the questions** and proceed to answer.

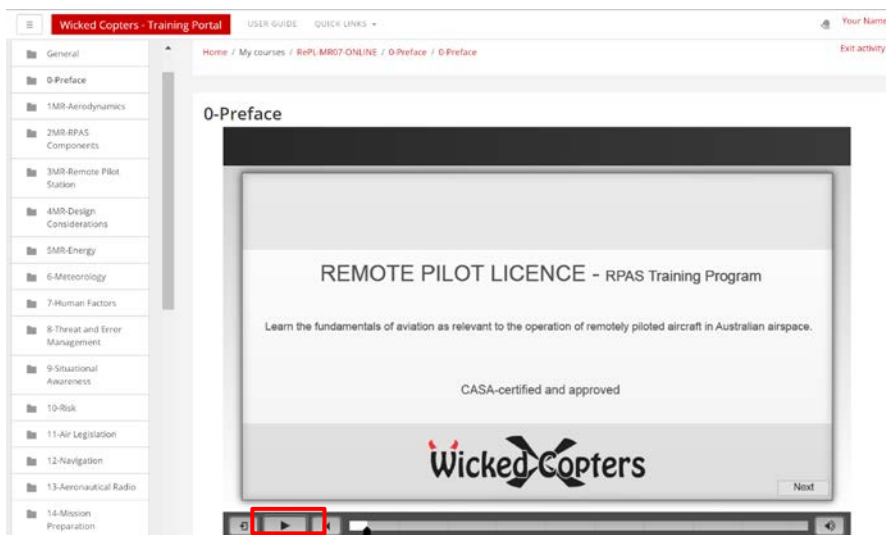


2.6 Lesson Playback

When you access each lesson, you will be shown a screen similar to the one below. The lessons are optimised for 1024x768 screen resolutions. If you have a smaller screen, it is recommended you collapse the Navigation/Side bar (see Section 2.8.1).

Note that it may take time to load the lesson, depending on your internet speed.

In some cases, the lesson might not auto play. If this occurs, please click on the Play arrow to start the presentation. You may have to scroll down the page to view the navigation bar.



The navigation buttons are (from left to right):

- Restart
- Play
- Back a Slide
- Slider (course progression)
- Mute (may not appear on mobile devices)

Please note that the Learning Management System will only mark the lesson as complete if you watch it in its entirety. This is tracked by the Wicked Copters team as part of the competency compliance check.

2.6.1 Lesson Navigation

The slides are designed to be manually progressed.

Each slide has a **Next** button, which will appear after the current content is complete.



Once you have watched the lesson, click or tap on **EXIT ACTIVITY**, to return to the lesson screen.



2.7 Lesson Quiz

After completing the online lesson and reading the associated section in the RPAS Textbook, you are required to complete the quiz. Each quiz relates directly to the content you just learnt in the lesson. It is 'open book' and you are encouraged to use your textbook and / or the online lesson presentation to facilitate your responses.

2.7.1 Start

Prior to starting the quiz, we recommend that you have enough uninterrupted time to complete it – the time limit is presented on the screen. Click **Attempt quiz now** to start.



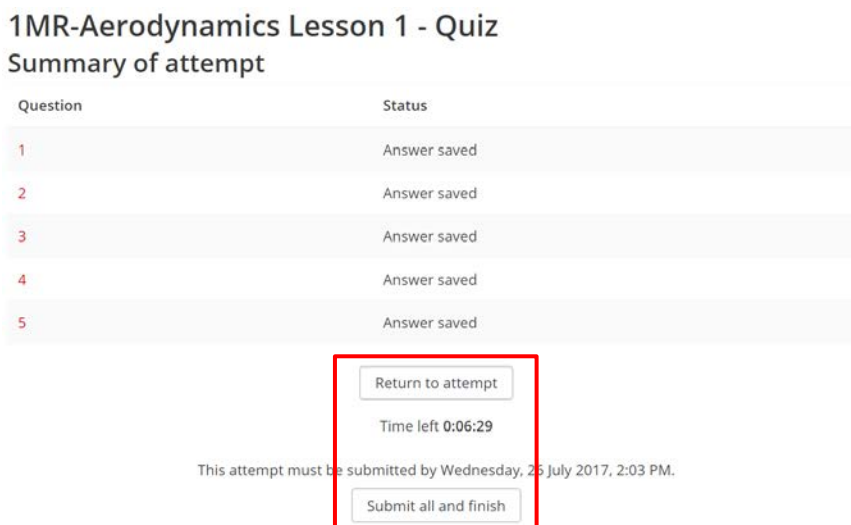
2.7.2 Answer

Each question is presented one-by-one. The right-hand pane will indicate which question you are on and how many there are. In addition, the time remaining is shown. You will not see your results until the end. Click **Next** after you have selected your answer.




2.7.3 Confirm

Once you have answered all your questions, click **Submit all and finish**. You do have an option to **Return to attempt** if you want to change an answer before submission.



2.7.4 Review

The marking is instant. The review screen shows all the questions and your answers. The correct answers are also provided. The right-hand panel shows which questions you got correct/incorrect. You must obtain 100% to progress.

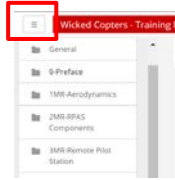


To return to the lesson screen, click on the **COURSE-CODE** from the breadcrumb bar at the top.

2.8 Additional Information

2.8.1 Collapsible Menu

Use the hamburger (three parallel lines) on the top left corner of screen to collapse/expand the navigation bar.



2.8.2 Course Completion / Grades

You can view your course status at any time. This is accessible via the YOUR NAME (top right) > Grades; and then select the course.

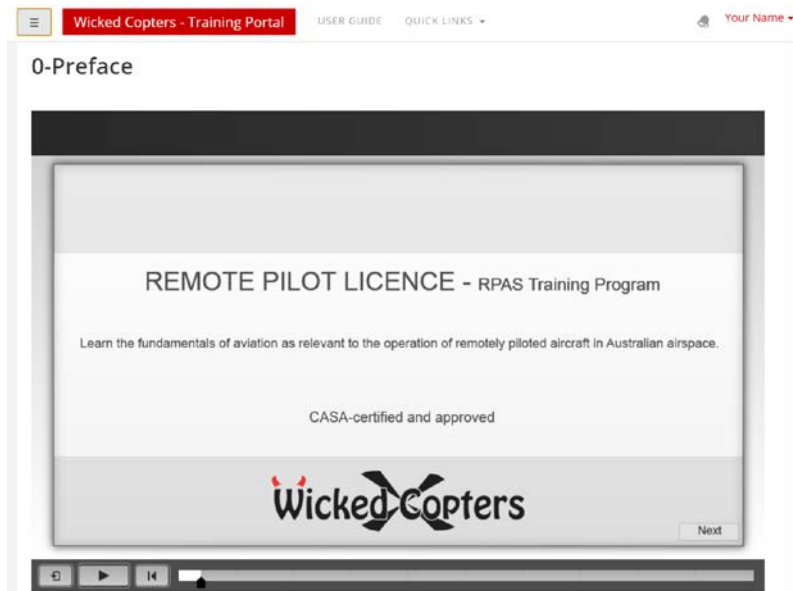


You will then be presented with your grades.

Grade item	Calculated weight	Grade	Range
RePL Multi-Rotor (Online)			
Instructor-Led Assessments	0.04 %	Competent	Not yet competent-Competent
Sample Assessment	0.35 %	8.07	0-10
Photo Identification (Drivers, etc)	0.04 %	Acceptable	Not yet acceptable-Acceptable
Multi Rotor Logbook	0.11 %	Acceptable < 5hrs	Not yet acceptable-Acceptable > 5 hrs
0-Preface	3.49 %	0.00	0-100
1-Aerodynamics Lesson 1	3.49 %	0.00	0-100
1-Aerodynamics Lesson 1 - Quiz	0.35 %	10.00	0-10

2.8.3 iPad Support

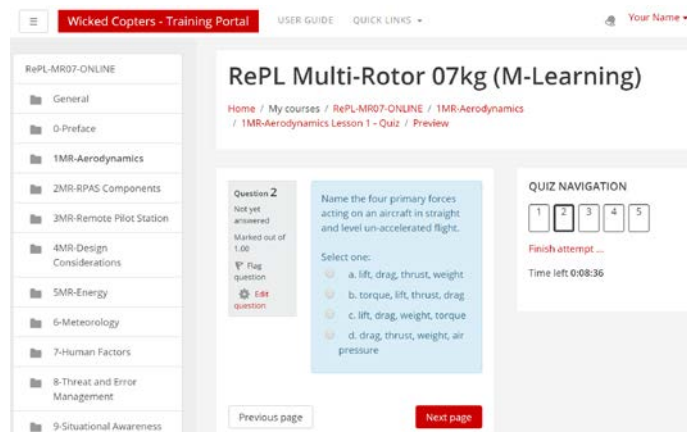
As the iPad (running iOS8 and above) supports HTML5, you are able to use the Learning Management System on the go. You need to rotate the iPad to landscape and collapse the navigation menu to ensure you get the best view of the lesson.



Gesture control is supported.



You are also able to use all functionality of the quiz system.



Please note that data changes will apply from your provider, we recommend that you use a wireless connection.